



Clare Primary School

58 Cloghoge Road
Clare
Tandragee
Co Armagh
BT62 2HB

Tel: 028 38 840 843

www.clareprimary.com

Miss S Lindsay (Principal)
Friday, 3rd July, 2020.

Dear Parent or Guardian,

Thank you for your patience in awaiting this letter. I hope this letter finds you well and that you and your families are beginning to return to some sense of normality. We appreciate that this is a very challenging time for you all as you seek to make plans to return to work and organise childcare provision for the new school year. It is with this in mind that we as a staff have devised the following plans in line with the current guidance. Please be aware that this is a very fluid and rapidly changing situation.

We are delighted to be able to welcome all children back full time and we hope to make their new 'normal' as familiar as possible. For the upcoming school year our plans will be as follows, **if** the guidance remains the same as it is today:

Opening times:

- School will operate 1 metre distancing for all pupils and will begin on a phased return from Monday 24th August as follows:

Monday 24th and Tuesday 25th August – P7 only to return

Wednesday 26th August onward - P2/3, P3/4, P5/6 and P6/7 return

Friday 28th August onward - P1begin

*****SCHOOL CLOSED BANK HOLIDAY MONDAY 31ST AUGUST*****

- School will be open Monday to Friday with P1, P2 and P3 attending school 9am - 2pm and P4, P5, P6 and P7 attending school 9am- 3pm. **The new time for the end of school day for P4 to P7 ongoing is 3pm.**
- The rota for drop off and collection is overleaf.

Uniform:

- Children will wear the normal full school uniform (shirt, tie, trousers/skirt and school shoes), apart from the days they have PE. On a PE day children may wear the school PE uniform. (Please see the website for further information).
- The PE day for each class will be confirmed in September by each class teacher.
- Children **MUST** bring a waterproof/warm coat as PE and break/lunch will be outside wherever possible.
- It is essential that all clothing items are clearly labelled to prevent loss or accidental swapping of items.
- Children are not advised to wear face masks or any items of PPE.

Daily Routine:

- Children have a staggered drop off and collection time detailed overleaf. Parents are politely reminded not to stay and be social at these times and to please display social distancing at all times from other families and staff.
- Each class will form a 'bubble' and they will stay together for the school day.
- There will be a junior (P1-4) and a senior (P5-7) break and lunch routine, with classes having an allocated area of the playground to play in within their bubble.
- Every class will have a teacher and an assistant working with them to support their learning and settling into a new normal.
- Currently we are not offering Breakfast Club or After School Clubs. This will be reviewed in October.

Kitchen Services:

- School dinners will be available at a cost of £2.60 per day, £13 for the week. Please purchase dinner envelopes at the start of term, available from school at a cost of £2.50, use only these envelopes and send only the exact money on a Monday.



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- One hot meal a day will be available from 1st September 2020 for the first two weeks of term and then we hope to expand on the range of hot meal options available.
- Healthy break will be available Monday – Thursday at £1.20 for the week from 1st September 2020. Please send the exact money in the school dinners envelope. Payable on Fridays.
- Children will eat their school dinner or packed lunch in their classrooms to maintain their bubble and desks cleaned after their meals.

Daily Routine

- Children are not to bring a school bag in and out of school. A list of items to be brought to school on day one and left in school is detailed overleaf. It would be beneficial if a replica of the stationery items was to be kept at home for home works.
- Children are to bring their packed lunch and healthy break, if they are not having a school dinner or healthy break from the kitchen, their coat and, in time, their reading book to school daily and **nothing else**.
- Please do not back classwork and homework books this year for hygiene reasons.
- Parents may drop siblings off at the same time but the children must use the specified entrance below.

Start of the day:

End of the day:

8.45am	P1	Side door	2pm	P1	Front Door
8.45am	P2/3	Library Door	2pm	P2/3	Library Door
8.45am	P3/4	Classroom Door from the Playground	2pm	P3 (Mrs Reid)	Side Door
9am	P5/6	Side Door	3pm	P5/6	Side Door
9am	P6/7	Front Door	3pm	P6/7	Front Door

Unfortunately, we are unable send siblings home together as we have to maintain each class bubble. Children will be kept safe by a member of staff until a parent can collect them from the door required, so please do not worry if there are siblings at different doors.

STATIONARY / ESSENTIAL ITEMS LIST FOR 2020/2021

All items on this list are to be left in school.

- Pencil case – wipe clean, not fabric
- Writing pencils (preferably HB)
- Rubber
- Sharpener - with a barrel for sharpening waste (to be used at desk and not at a bin)
- Colouring pencils – we recommend Crayola Twistable pencils (Twistable crayons are recommended for P1)
- Glue stick
- Child friendly scissors
- Dry wipe whiteboard markers – 2 colours
- Dry wipe whiteboard cleaner / sponge
- A4+ plastic folder – wipe clean, not fabric (preferably zip or button fastening)
- Blue handwriting pen (P6 and P7 only)



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- Highlighters (P6 and P7 only)
- 30cm ruler (P4, P5, P6 and P7 only)
- Coloured pen (P4, P5, P6 and P7 only)

Please clearly label all of the above items – every pencil, pen and colouring pencil needs an individual label to ensure each child is only using their own items.

In addition to the normal soap and tissues parents kindly send into each class, we would greatly appreciate this slightly more specific list at this time:

- Antibacterial wipes
- Liquid antibacterial soap
- Box of tissues
- Hand sanitiser

These are all for use in your child's classroom for their hygiene and safety.

I appreciate your patience and understanding at this time and I would like to draw your attention again to the fact, these plans are following the **current** guidance. Should the guidance change, please trust that I will be in touch with a new set of plans to make best use of our resources to support the wonderful pupils and parents of Clare Primary School to the absolute best of our abilities.

Kind regards,

Shona Lindsay
Principal